



DEPARTMENT OF THE ARMY
HEADQUARTERS, 80TH AREA SUPPORT GROUP (NSSG)
Unit 21419
APO AE 09708

REPLY TO
ATTENTION OF

AERSH-A

80th ASG (NSSG) Policy # 047-03

OCT 20 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Procedures for Safe "Trick or Treating" in U.S. Housing Areas

1. Purpose: To provide responsibilities and guidelines for participation in Halloween activities.
2. Applicability: This policy is applicable to all residents living in U.S. owned/leasing housing areas.
3. Responsibilities:
 - a. The Directorate Community Activities (DCA) will maintain a current policy for Halloween activities in US housing areas.
 - b. The Provost Marshal will schedule extra foot and car patrols between 1700-2000 hours for all US housing areas for the purpose of ensuring safe practices are observed. The Federal Police will also make periodic controls in the housing areas during the night.
 - c. Notices will be distributed to U.S. housing areas, written both in English and French, which can be posted in the windows of those choosing not to participate in Halloween activities.
 - d. Building/Area Coordinators will distribute Halloween policy information to residents of U.S. housing areas and ensure safe practices are followed in their building/area.
 - e. Parents and guardians are responsible for abiding by the following procedures regarding participation in Halloween activities and safe practices for their children. They should ensure their children are informed of the following safety precautions:
 - (1) No child should "trick or treat" alone. An adult should accompany all children. Children in grades five and below must be accompanied by someone in grade seven or above. Youth chaperones must have ready access (telephone access and numbers) to adult assistance and Red Cross baby-sitting training is recommended. Children in grade six may chaperone siblings but not other children.
 - (2) Children should wear visible clothing (bright colors or reflective tape) and carry a flashlight. Clothing should be safe and not flammable. They should stay on well-lit streets in their own neighborhood.
 - (3) Children should bring home all candy for inspection by parents. Candy not individually wrapped should be thrown away.

AERSH-A

80th ASG (NSSG) Policy # 047-02

SUBJECT: Procedures for Safe "Trick or Treating" in U.S. Housing Areas

(4) Parents and children should report any suspicious activity to the military police at (068) 27.53.01.

4. Procedures:

a. The official hours for "trick or treating" in U.S. housing areas are between 1730-1930 only on 31 October.

b. All persons wishing to participate are requested to turn on their porch light, or in absence of a porch light, leave a sign on their door. Persons not wishing to participate should post the notice from paragraph 3c in their window.

5. For additional information point of contact is Ms. Jana Helton, CYS Coordinator, DSN 361-5864.



TIMOTHY J. QUINN
COL, MI
Commanding

DISTRIBUTION:

A, plus
US Housing Building/Area Coordinators