



DEPARTMENT OF THE ARMY
HEADQUARTERS, 80TH AREA SUPPORT GROUP (NSSG)
Unit 21419
APO AE 09708

REPLY TO
ATTENTION OF

AERSH-AG

80th ASG (NSSG) Policy #065-01

AUG 29 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Military Awards

1. Reference:

- a. Army Regulation 600-8-22, Military Awards, 25 February 1995
- b. USAREUR Regulation 600-8-2, dated 2 August 2002
- c. USAREUR Policy Letter 16, Military Awards, dated 4 May 2003
- d. IMA Directors NETCALL # 8 – Military Awards Processing

2. Purpose: To provide guidance for preparation and timely submission of award recommendations on all assigned and attached soldiers within the 80th Area Support Group (NSSG).

3. Guidelines:

- a. All awards for outstanding meritorious service or achievement will be presented to soldiers in a timely manner and prior to departure.
- b. The following guidelines are established to ensure awards are submitted in a timely manner by the proposed presentation date (PPD). All awards must be submitted to the 80th ASG (NSSG) S-1 according to the following time line:

Type of Award	Days prior to PPD	To IMA	Approval Authority
COA / Scrolls	30 days	NA	Group Commander
AAM	60 days	NA	Group Commander
ARCOM	60 days	NA	Group Commander
MSM	90 days	60 days	U'R DCG
LOM	120 days	60 days	U'R/DA PERS Cdr

4. Strict adherence to the preceding time line will allow to process and mail the awards to ensure timely submission to higher headquarters.

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5. Every soldier will be considered for recognition prior to departure from the 80th ASG ! (NSSG). Soldiers displaying exemplary conduct and whose performance has exceeded that which is normally expected for the grade, years of service, and position held should be recommended for an award. Decorations are primarily intended to recognize exceptional acts, achievements, and periods of sustained meritorious service. Therefore, award recommendations must emphasize achievement and performance above and beyond that usually expected.

6. Point of contact for this memorandum is the Adjutants' Office at DSN 361-5562.



TIMOTHY J. QUINN
COL, MI
Commanding

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